COMMONWEALTH OF PUERTO RICO
DEPARTMENT OF HOUSING
PUERTO RICO PUBLIC HOUSING ADMINISTRATION

REQUEST FOR PROPOSAL FOR LOW INCOME HOUSING TAX CREDIT (LIHTC) MANAGEMENT AGENTS SERVICES

AVP-RFP-09-10-03

The Puerto Rico Public Housing Administration (PRPHA) is the government agency that owns Public Housing Projects, administered and operated with funds from the United States Department of Housing and Urban Development (HUD).

The purpose of this procurement process is to acquire the services of housing management agents for the management, operation and maintenance of the Low Income Housing Tax Credit (LIHTC) Projects of Puerto Rico; including the management of Community and/or Resident Programs in the Public Housing Projects.

The instructions and requirements (Proposal Package) governing this procurement process, as well as the specifications of the work to be performed, and other pertinent documents, may be obtained for a fee of $100.00, on business days starting February 9, 2010 until February 23, 2010 from 8:00 a.m. to 12:00 a.m. and 1:00 p.m. to 3:30 p.m. (Atlantic Time), at Procurement and Contracting Area, 8th floor, Juan César Cordero Dávila Building, 606 Barbosa Avenue, Hato Rey, P.R. All deposit shall be (non-refundable) cash, money order or certified check (payable to PRPHA) for one set per interested bidder-contractor per bid at the Collection Office 6th floor, Juan C. Cordero Dávila Building, 606 Barbosa Avenue Hato Rey, P. R. 00917 from 8:00 a.m. to 12:00 p.m., and 1:00 p.m. to 3:30 p.m. (Atlantic Time). For any additional information, you may contact us at Fax Number (787) 767-8563 or by e-mail to procurement@avp.gobierno.pr.

All interested firms are hereby invited to a **pre-conference meeting** to be held by the PRPHA on **February 17, 2010** at 9:00 a.m. (Atlantic Time) at the "Conference Room", 7th floor, Juan C. Cordero Dávila Building, 606 Barbosa Avenue Hato Rey, P.R.

Sealed proposals (Original and 7 copies) are to be delivered no later than **3:00 p.m. (Atlantic Time) of March 16, 2010**, at Procurement and Contracting Area, 8th floor, Juan César Cordero Dávila Building, 606 Barbosa Avenue, Hato Rey, P.R.

Proposals will be evaluated and scored on the basis of the criteria set forth in the RFP. PRPHA has determined that the acceptance of a contract awarded under this solicitation precludes the acceptance of a contract under AVP-RFP- 09-10-02.

PRPHA is an equal opportunity employer that does not discriminate regarding sex, age, national origin, religious creed, civil status, war veteran, handicap or disabled status.

The PRPHA reserves the right to reject any or all proposals and to waive any informality in the procurement process. This solicitation complies with most recent HUD procurement

requirements in 24 CFR 85.36 (d) (3), Manual HUD 7460.8, REV-2, and with PRPHA regulations.

PRPHA will not be liable for any claims, loss, damages or respondent cost resulting from this request.

The PRPHA will reserve the right to reject any or all the proposals received and may award under the most favorable conditions for the Agency.

This announcement complies with the requirements of federal and local laws and regulations.

No proposal shall be withdrawn for a period of 90 days subsequent to opening date of the proposals without the consent of the PRPHA.

Marianita Rosa Montañez, P.E.
Administrator

Yesef Y. Cordero Lebrón, Esq.
Secretary